

HOW TO DOWNLOAD LIST OF STUDENTS

iTA'LEEM SERIES: DOWNLOAD LIST OF STUDENTS



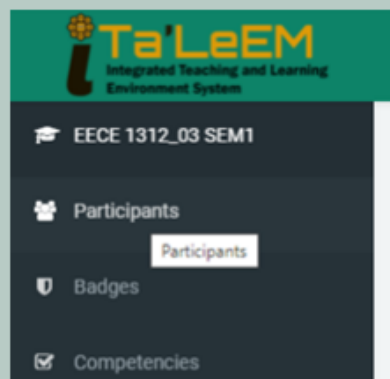
IF YOU ARE AN INSTRUCTOR OF A COURSE

A. Login to iTa'leem:



Go to your course by clicking 'My Courses'

B. At the Dashboard, click 'Participants':



C. Click the small box at the top to select all 'Participants'

**Click
Here**



Participants

No filters applied

Search keyword or select filter ▼

Number of participants: 31

First name: **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname: **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

<input type="checkbox"/>	First name / Surname ↑	Email address	Roles	Groups	Last access to course
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

D. Then, scroll down to download table data as 'Microsoft Excel' or 'PDF'

Show 20 per page

Revision #2

Created Fri, Oct 21, 2022 5:36 PM by NOR FARAHIDAH BINTI ZA'BAH

Updated Fri, Oct 21, 2022 6:06 PM by NOR FARAHIDAH BINTI ZA'BAH