

HOW TO ENROL USER

iTA'LEEM SERIES: ENROL USER



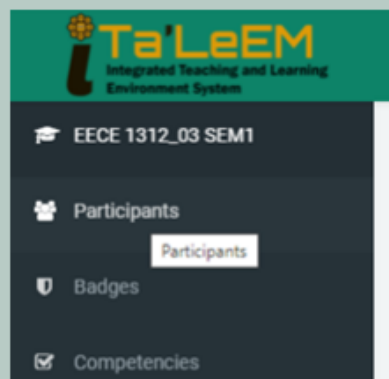
IF YOU ARE AN INSTRUCTOR OF A COURSE

A. Login to iTa'leem:

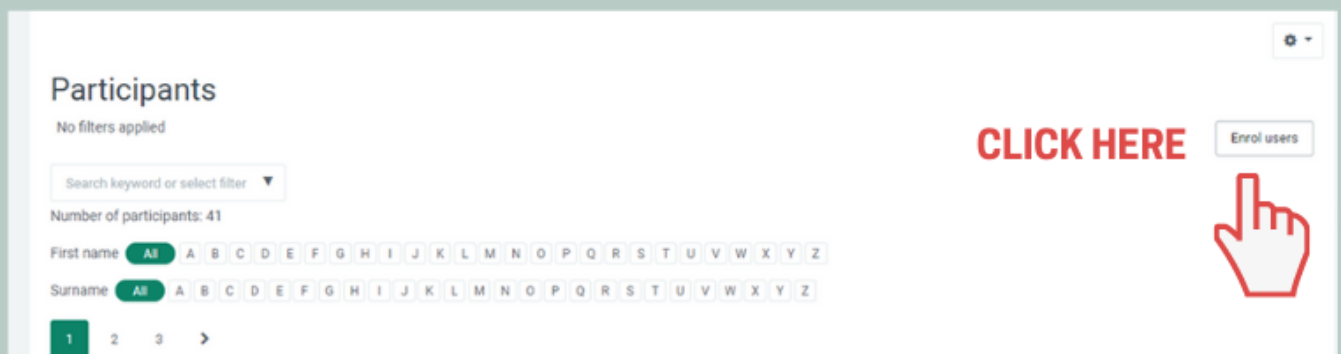


Go to your course by clicking 'My Courses'

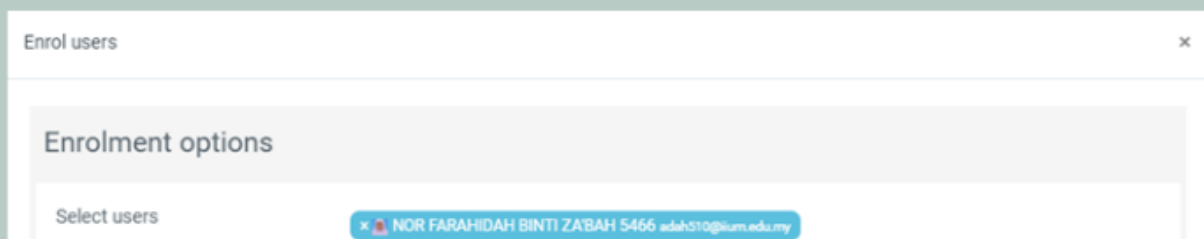
B. At the Dashboard, click 'Participants':



C. Click 'Enrol Users':



D. Search for user using Staff ID or Matric Number:



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