

HOW TO UPLOAD A 'FOLDER'

iTA'LEEM SERIES: RESOURCES: FOLDER



IF YOU ARE AN INSTRUCTOR OF A COURSE

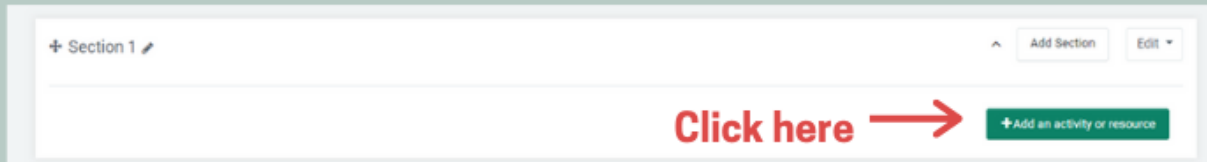
A. Login to iTa'leem:



Go to your course by clicking 'My Courses'

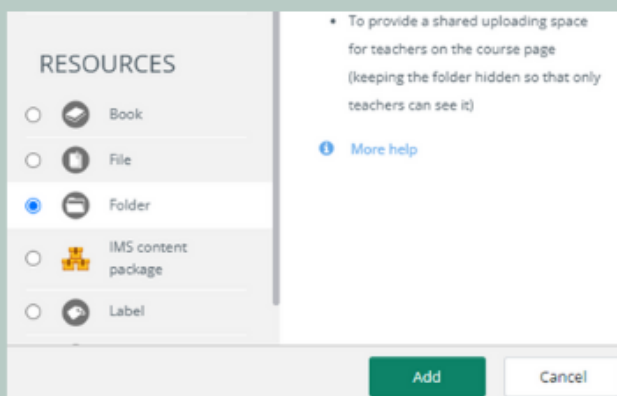
B. At the top right corner, click Setting and click 'Turn editing on'

C. Go to the Section where you would like to Add an activity or resources



Click here →

D. Let's start with uploading your notes using 'Folder'



RESOURCES

- ☐ Book
- ☐ File
- ☒ Folder
- ☐ IMS content package
- ☐ Label

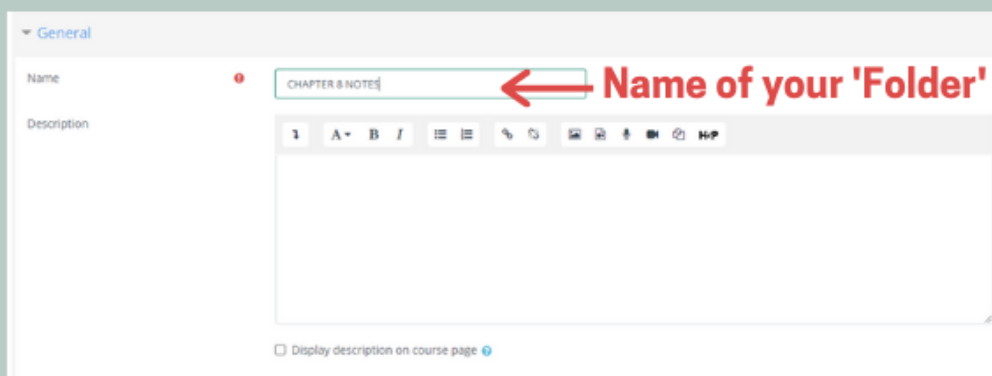
To provide a shared uploading space for teachers on the course page (keeping the folder hidden so that only teachers can see it)

[More help](#)

Add **Cancel**

Scroll down to RESOURCES and choose 'Folder'

Then click 'Add'



General

Name: CHAPTER 8 NOTES

Description:

☐ Display description on course page

Name of your 'Folder'

Select the files from

Revision #2

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