

PELAKSANAAN AGIHAN  
LESEN GEMINI FOR GOOGLE  
WORKSPACE DAN  
NOTEBOOKLM ENTERPRISE  
KEPADA PENGGUNA DI  
UNIVERSITI AWAM

Berikut adalah kompilasi topik FAQ Pelaksanaan Gemini & NotebookLM:

| No. | Kategori                                                     | Soalan                                                                                                                             | Jawapan                                                                                                                                                                                                                                                                                |
|-----|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Pengaktifan & Garis Masa<br><i>Activation &amp; Timeline</i> | Bilakah lesen akan diaktifkan secara rasmi?<br><i>When will the license be officially activated?</i>                               | Semua lesen akan dimuatkan pada <b>1 Februari 2026</b><br>Pentadbir universiti boleh mula menetapkan lesen bermula <b>2 Februari 2026</b><br><i>All licenses will be uploaded on 1 February 2026. University administrators may begin assigning licenses starting 2 February 2026.</i> |
| 2.  |                                                              | Bilakah tarikh akhir menghantar senarai nama pengguna?<br><i>When is the deadline for submitting the list of usernames?</i>        | Tarikh akhir adalah <b>sebelum pada 25 Januari 2026</b><br><i>The deadline is before 25 January 2026.</i>                                                                                                                                                                              |
| 3.  |                                                              | Apakah sasaran kadar penggunaan (adoption rate)?<br><i>What is the target adoption rate?</i>                                       | <b>Sasaran penggunaan aktif adalah 80%</b> setiap bulan bagi tempoh kontrak 12 bulan.<br><i>The target active usage rate is 80% per month throughout the 12-month contract period.</i>                                                                                                 |
| 4.  | Pengurusan & Agihan<br><i>Management &amp; Distribution</i>  | Adakah pengagihan lesen terhadap kepada kriteria tertentu?<br><i>Is the distribution of licenses limited to specific criteria?</i> | Kriteria KPT (seperti Master/PhD) hanyalah cadangan. Universiti mempunyai kebebasan mutlak untuk menentukan agihan sendiri.<br><i>The KPT criteria (such as Master's/PhD) are only suggestions. The university has full discretion to determine its own distribution.</i>              |
| 5.  |                                                              | Bolehkah lesen dipindahkan (re-assign) jika tidak aktif?<br><i>Can a license be transferred (re-assigned) if it is inactive?</i>   | Boleh. Pentadbir UA boleh re-assign Gemini secara terus, manakala NotebookLM perlu melalui Awantec.<br><i>Yes. UA administrators can re-assign Gemini directly, while NotebookLM must go through Awantec.</i>                                                                          |
| 6.  |                                                              | Adakah terdapat SLA untuk agihan semula NotebookLM?<br><i>Is there an SLA for the redistribution of NotebookLM?</i>                | Garis masa belum dimuktamadkan oleh Awantec dan KPT buat masa ini.<br><i>The timeline has not been finalized by Awantec and KPT at this time.</i>                                                                                                                                      |

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|-----|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.  | Ciri & Akses<br><i>Features &amp; Access</i>            | Adakah langganan ini memberikan storan tambahan?<br><br><i>Does this subscription provide additional storage?</i>           | Tidak. Ia menggunakan kapasiti storan sedia ada.<br><br><i>No. It uses the existing storage capacity.</i>                                                                                                                                                                                                                                             |
| 8.  |                                                         | Bagaimanakah cara pelajar mengakses NotebookLM?<br><i>How can students access NotebookLM?</i>                               | Melalui akaun Google universiti menggunakan satu URL berpusat, <b>notebooklm.mohe.gov.my</b><br><i>Through the university Google account using a centralized URL: notebooklm.mohe.gov.my.</i>                                                                                                                                                         |
| 9.  | Privasi & Pemantauan<br><i>Privacy &amp; Monitoring</i> | Adakah kandungan (content) pengguna boleh dilihat?<br><br><i>Can user content be viewed?</i>                                | Tidak. Hanya statistik aktiviti (metadata) dipantau untuk KPI. Kandungan adalah sulit dan tidak direkod.<br><i>No. Only activity statistics (metadata) are monitored for KPIs. The content is confidential and not recorded.</i>                                                                                                                      |
| 10. |                                                         | Bagaimanakah universiti memantau penggunaan?<br><i>How does the university monitor usage?</i>                               | Melalui Adoption Dashboard (view-only) yang disediakan oleh pihak Awantec.<br><i>Through the Adoption Dashboard (view-only) provided by Awantec.</i>                                                                                                                                                                                                  |
| 11. |                                                         | Apakah kriteria untuk dianggap pengguna "Aktif"?<br><br><i>What are the criteria for being considered an "Active" user?</i> | Perlu melakukan minimum 4 aktiviti sebulan.<br>Contoh: 4 prompts di aplikasi GWS (Gemini) atau 4 aktiviti seperti memuat naik sumber/mencipta nota (NotebookLM).<br><i>A minimum of 4 activities per month is required. For example: 4 prompts in the GWS (Gemini) app, or 4 activities such as uploading resources/creating notes in NotebookLM.</i> |
| 12. | Sokongan<br><i>Support</i>                              | Adakah terdapat talian sokongan teknikal?<br><br><i>Is there a technical support line available?</i>                        | Ya. Pentadbir boleh e-mel gws.team@awantec.my.<br><br><i>Yes. Administrators can email gws.team@awantec.my</i>                                                                                                                                                                                                                                        |

In wording:

Berikut adalah kompilasi topik FAQ Pelaksanaan Gemini & NotebookLM:

| No. | Kategori                                    | Soalan                                                                            | Jawapan                                                                                                                                                                                                                     |
|-----|---------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Pengaktifan &                               | Bilakah lesen akan                                                                | Semua lesen akan dimuatkan pada <b>1 Februari 2026</b> .                                                                                                                                                                    |
|     | Garis Masa <b>Activation &amp; Timeline</b> | diaktifkan secara rasmi?<br><b>When will the license be officially activated?</b> | Pentadbir universiti boleh mula menetapkan lesen bermula <b>2 Februari 2026</b> . <b>All licenses will be uploaded on 1 February 2026. University administrators may begin assigning licenses starting 2 February 2026.</b> |
| 2.  |                                             | Bilakah tarikh akhir                                                              | Tarikh akhir adalah <b>sebelum pada 25 Januari 2026</b> .                                                                                                                                                                   |
|     |                                             | menghantar senarai nama pengguna?                                                 | <b>The deadline is before 25 January 2026.</b>                                                                                                                                                                              |
|     |                                             | <b>When is the deadline for submitting the list of usernames?</b>                 |                                                                                                                                                                                                                             |
| 3.  |                                             | Apakah sasaran kadar                                                              | <b>Sasaran penggunaan aktif adalah 80%</b> setiap bulan                                                                                                                                                                     |
|     |                                             | penggunaan (adoption rate)?                                                       | bagi tempoh kontrak 12 bulan.                                                                                                                                                                                               |
|     |                                             | <b>What is the target adoption rate?</b>                                          | <b>The target active usage rate is 80% per month throughout the 12-month contract period.</b>                                                                                                                               |
| 4.  | Pengurusan &                                | Adakah pengagihan lesen                                                           | Kriteria KPT (seperti Master/PhD) hanyalah                                                                                                                                                                                  |

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|----|--------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
|    | Agihan                               | terhad kepada kriteria tertentu?                                                          | cadangan. Universiti mempunyai kebebasan mutlak untuk menentukan agihan sendiri.                                                           |
|    | <b>Management &amp; Distribution</b> | <b>Is the distribution of licenses limited to specific criteria?</b>                      | <b>The KPT criteria (such as Master's/PhD) are only suggestions. The university has full discretion to determine its own distribution.</b> |
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|    |                                      | dipindahkan (re-assign) jika tidak aktif?                                                 | secara terus , manakala NotebookLM perlu melalui Awantec.                                                                                  |
|    |                                      | <b>Can a license be transferred (re-assigned) if it is inactive?</b>                      | <b>Yes. UA administrators can re-assign Gemini directly, while NotebookLM must go through Awantec.</b>                                     |
| 6. |                                      | Adakah terdapat SLA untuk                                                                 | Garis masa belum dimuktamadkan oleh Awantec dan                                                                                            |
|    |                                      | agihan semula NotebookLM?<br><b>Is there an SLA for the redistribution of NotebookLM?</b> | KPT buat masa ini.<br><b>The timeline has not been finalized by Awantec and KPT at this time.</b>                                          |

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| 9.  | Privasi &                                  | Adakah kandungan                                                                                             | Tidak. Hanya statistik aktiviti                                                                                                                                                                                                                                                                                   |
|     | Pemantauan <b>Privacy &amp; Monitoring</b> | <p>(content) pengguna boleh dilihat?</p> <p><b>Can user content be viewed?</b></p>                           | <p>(metadata) dipantau untuk KPI. Kandungan adalah sulit dan tidak direkod.</p> <p><b>No. Only activity statistics (metadata) are monitored for KPIs. The content is confidential and not recorded.</b></p>                                                                                                       |
| 10. |                                            | Bagaimanakah universiti                                                                                      | Melalui Adoption Dashboard                                                                                                                                                                                                                                                                                        |
|     |                                            | <p>memantau penggunaan?</p> <p><b>How does the university monitor usage?</b></p>                             | <p>(view-only) yang disediakan oleh pihak Awantec. <b>Through the Adoption Dashboard (view-only) provided by Awantec.</b></p>                                                                                                                                                                                     |
| 11. |                                            | Apakah kriteria untuk                                                                                        | Perlu melakukan minimum 4 aktiviti sebulan.                                                                                                                                                                                                                                                                       |
|     |                                            | <p>dianggap pengguna "Aktif"?</p> <p><b>What are the criteria for being considered an "Active" user?</b></p> | <p>Contoh: 4 prompts di aplikasi GWS (Gemini) atau 4 aktiviti seperti memuat naik sumber/mencipta nota (NotebookLM).</p> <p><b>A minimum of 4 activities per month is required. For example: 4 prompts in the GWS (Gemini) app, or 4 activities such as uploading resources/creating notes in NotebookLM.</b></p> |
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