

Staff Portal

Any information regarding staff portal usage

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New IIUM Staff Portal

NEW FEATURES & FUNCTION!

Current Hijri and Gregorian date with solat time!

Urgent notifications!

Pay Day Counter! Know how many days left until your salary banked-in :)

Side Bar Menu: Easy access to main functions!

ITD Twitter feeds!

Quotes of the Day!

IIUM Live Video Streaming!

The screenshot shows the IIUM Staff Portal interface. The left sidebar contains a menu with items: Community, MS, Academic, MyApps, ICT Service Desk, Knowledge Management, and Administrator. The main content area includes a header with the user's name (Mohd Farisalharesi Bin Mohd Yaziz) and a dashboard. The dashboard features a 'PAY DAY COUNTDOWN' widget showing 15 days left, a 'Notification' section with a 'KCDIO/System' notification, an 'ITD Twitter Feeds' section with a tweet about the new staff portal, a 'QUOTES FOR THE DAY' section with a quote by Eric Butterworth, and a 'IIUM Live Video Streaming' section for the ICRCG2018 conference. Red arrows point from the annotations to the corresponding features in the screenshot.

Creating ICT Services Help Desk Report

"ITD, HOW DO I?" TIPS OF THE WEEK : CREATING ICT SERVICES HELP DESK REPORT THROUGH IIUM STAFF PORTAL

The screenshot shows the IIUM Staff Portal at my.iium.edu.my/staff/servicedesk.php. The interface includes a sidebar menu, a dashboard with a 'Create New Request' button, a 'Create New Ticket' form, and a ticket status tracking section. Five numbered steps are overlaid on the image:

- 1** Login to IIUM Staff Portal and go to ICT Service Desk Menu
- 2** Click Create New Request to create a new report regarding any ICT services issue
- 3** Type your ICT services request/issue and click "Submit Request"
- 4** Wait until ITD ICT Services Help Desk assign you a ticket number
- 5** You can check your ticket status & update any information required here.

The 'Create New Ticket' form contains the following information:

- Information:** Mohd Farisalharesi Bin Mohd Yaziz, farisal@iium.edu.my, 3877
- Request:** Enter your request or issues here
- Submit Request** button

The ticket status section shows:

- AWAITING REQUEST TO APPROVE**
- REQUEST ID:** 673
- Issue:** I Cannot Print to RICOH Photocopy machine

The bottom right corner features the **INFORMATION TECHNOLOGY DIVISION** logo.

The screenshot displays the IUM Staff Portal interface with several key features highlighted by red arrows and green text boxes:

- Top Bar:**
 - Left: "Current Hijri and Gregorian date with solat time!" (points to a date/time display showing 03:38:28 PM and prayer times).
 - Right: User profile for "Mohd Farisalharesi Bin Mohd Yaziz" with a "Home" and "Dashboard" link.
- Left Side Bar Menu:**
 - Highlighted with a large yellow box and red wavy lines: "NEW FEATURES & FUNCTION!"
 - Items include: Community, MSU, Academic, MyApps, ICT Service Desk, Knowledge Management, and Administrator.
 - Annotation: "Side Bar Menu: Easy access to main functions!" (points to the menu).
- Notification Section:**
 - Header: "Urgent notifications!" (in a green box).
 - Content: "No notification" under the heading "KCDIO/System".
 - Annotation: "Urgent notifications!" (in a green box, pointing to the notification area).
- ITD Twitter Feeds:**
 - Section titled "ITD Twitter Feeds".
 - Content: A tweet for staff about a new portal: "For Staff: You may try out the new staff portal by going to this link [ibnubaitar.iium.edu.my/staff](\"http://ibnubaitar.iium.edu.my/staff\"). Use your IUM email. [twitter.com/i/web/status/1...](\"http://twitter.com/i/web/status/1...\")"
 - Annotation: "ITD Twitter feeds!" (in a green box, pointing to the feed).
- Quotes for the Day:**
 - Section titled "QUOTES FOR THE DAY" by ERIC BUTTERWORTH.
 - Image: A person sitting on a rock overlooking a sunset.
 - Annotation: "Quotes of the Day!" (in a green box, pointing to the quote).
- Pay Day Countdown:**
 - Section titled "PAY DAY COUNTDOWN" showing "15 Days".
 - Current date: 2018-10-25, Next date: 2018-11-22.
 - Annotation: "Pay Day Counter!: Know how many days left until your salary banked-in :)" (in a green box, pointing to the countdown).
- ICRCG2018 Conference:**
 - Section titled "ICRCG2018 INTERNATIONAL CONFERENCE ON RELIGION, CULTURE AND GOVERNANCE IN THE CONTEMPORARY WORLD".
 - Dates: 3rd - 4th OCTOBER 2018.
 - Location: KIRKHS, IIUM Gombak.
 - Link: [icrcg2018conf.iium.edu.my](\"http://icrcg2018conf.iium.edu.my\")
 - Annotation: "IIUM Live Video Streaming!" (in a green box, pointing to the conference info).

Menu > MSD

The screenshot displays the Management Service Division Staff Portal dashboard. The left sidebar contains a menu with options: Home, Community, MSD (highlighted with a yellow star), Academic, MyApps, ICT Service Desk, Knowledge Management, and Administrator. The main content area features several widgets: '2018 LEAVE BAL...' showing 22 Days, 'TIME IN' and 'TIME OUT' both showing 'No time in/out', and 'CTD POINT' showing 55. Below these are 'Annual Leave 2018' and 'Absence/Leave History Details' sections, each with a donut chart and a legend. The 'Annual Leave 2018' chart includes 'Entitlement', 'Taken Days', 'Current Balance', and 'Previous Carry Forward'. The 'Absence/Leave History Details' chart includes 'Annual Leave', 'Unplanned Leave', 'Substitutional Leave', 'Training or Annual Camp', 'Official Duty', 'Sick Leave', and 'Others'. A large red starburst graphic in the center contains the text 'MENU > MSD'. Red arrows point from this starburst to the 'MSD' menu item and the 'Annual Leave 2018' and 'Absence/Leave History Details' charts. Green text boxes with red arrows provide instructions: 'You can review your bookmarked announcement, notification or advertisement here!' points to the Notification widget; 'Check your TIME IN & TIME OUT here!' points to the TIME IN and TIME OUT widgets; 'Check your latest CTD Point here!!!' points to the CTD POINT widget; 'Hover your mouse to this area to know the total of your Annual Leave' points to the Annual Leave 2018 chart; 'Click Here to Apply Annual Leave!' points to the 'Apply for Leave' button; and 'Hover your mouse to this area to know the total of your Absence/Leave History Details!' points to the Absence/Leave History Details chart. The footer includes copyright information for Information Technology Department, International Islamic University Malaysia, and social media icons for Facebook, Twitter, YouTube, and Instagram.

Management Service Division Staff Portal

2018 LEAVE BAL... 22 Days

TIME IN No time in

TIME OUT No time out

CTD POINT 55

Notification

You can review your bookmarked announcement, notification or advertisement here!

Check your TIME IN & TIME OUT here!

Check your latest CTD Point here!!!

Annual Leave 2018

Absence/Leave History Details

Entitlement

Taken Days

Current Balance

Previous Carry Forward

Apply for Leave

Annual Leave

Unplanned Leave

Substitutional Leave

Training or Annual Camp

Official Duty

Sick Leave

Others

Hover your mouse to this area to know the total of your Annual Leave

Click Here to Apply Annual Leave!

MENU > MSD

Hover your mouse to this area to know the total of your Absence/Leave History Details!

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International Islamic University Malaysia

Facebook Twitter YouTube Instagram

Microsoft Azure (Staff)

How to Activate Microsoft Azure account?

The screenshot shows the IIUM Staff Portal interface. A navigation path is highlighted in blue boxes: "Log to IIUM Staff Portal>My Apps>Administrative / University Strategic". Below this, a list of applications is displayed under the "ADMINISTRATIVE / UNIVERSITY STRATEGIC" category. Two red curved arrows point from the "Software Free Download" and "Subscribe to Microsoft Office 365" items in the list to the "Download your free software!" box in the navigation path.

my.iium.edu.my/staff/appsystem.php

ICT Service Desk
Online Resources
Administrator

List of All Application's

Sort By: Ascending
View By Owner: INFORMATION TECHNOLOGY...

ACADEMIC / TEACHING & LEARNING
ADMINISTRATIVE / UNIVERSITY STRATEGIC
STUDENT
DEVELOPMENT

Log to IIUM Staff Portal>My Apps>Administrative / University Strategic

Register your LIVE IIUM email

Login to Microsoft Azure

Download your free software!

- IIUM e-Meeting
- IIUM Staff Webhosting
- IIUMWebhosting
- OnTrack
- Registration New Staff
- Reset Email/HURIS Password for Staff
- Reset Microsoft Office365 Password
- Software Free Download
- Subscribe to Microsoft Office 365
- Unlock Email/HURIS Account for Staff

SIS/CAM Entry Password Reset

“ITD, HOW DO I?” TIPS OF THE WEEK : CHANGING SIS(CAM ENTRY) PASSWORD DUE TO EXPIRED PASSWORD OR FORGOT PASSWORD THROUGH IIUM STAFF PORTAL

← → ↻ <https://my.iium.edu.my/staff/kulliyyah.php> ☆ ⓘ

Apps ISDS Mobile update Wireless MyIIUM email AirWave clearpass mgt Guest! MSDNAA HURIS 10.0.0.149/qms3/q... Undergraduate MY APPS

Menu

Home

Comm

MSD

KCDIO

Academic

Google Scholar

Student Information System

Kulliyyah

MyApps

ICT Service Desk

Online Resources

Administrator

Academic

Google Scholar

Student Information System

Kulliyyah

Login to IIUM Staff Portal and navigate to Academic > Kulliyyah

SIS Reset

Reset password SIS

More info ⓘ

Click “SIS Reset” if you forgot your password

SIS Password Change

Change password for SIS

More info ⓘ

Click “SIS Password Change” if your password has expired and you still remember the old password

SIS Password Change

Change password for SIS

More info ⓘ

Invigilator

Invigilator Slip

More info ⓘ

Student Graduation Audit/Study

ITD Portal (...)

Class List, Mark Sheet, CLAV M

More info ⓘ

Invigilator Slip In...

Individual lect. s

More info ⓘ

SIS Reset

Reset password SIS

More info ⓘ

INFORMATION TECHNOLOGY DIVISION

How to Print Class List

“ITD, HOW DO I?” TIPS OF THE WEEK : HOW TO PRINT CLASS LIST FROM IIUM PORTAL

The screenshot shows the IIUM Staff Portal interface. The left sidebar contains a search bar and a menu with items: Home, Community, MSD, KCDIO, Academic (selected), Google Scholar, Student Information System, Kulliyah, MyApps, ICT Service Desk, Online Resources, and Administrator. The main content area is titled 'Kulliyah Staff Portal' and displays a grid of tiles. A red arrow points from the 'Academic' menu item in the sidebar to the 'Academic' tile in the grid. Another red arrow points from the 'Print classlist alt.' tile to the 'Classlist in Excel' tile. To the right of the grid, three blue callout boxes provide instructions: 1. 'Login to IIUM Staff Portal and navigate to Academic > Kulliyah' (pointing to the sidebar menu). 2. 'Click “Print classlist alt.” to print your class list' (pointing to the 'Print classlist alt.' tile). 3. 'Click Classlist in Excel” to download your class list in MS Excel format' (pointing to the 'Classlist in Excel' tile). The bottom right corner of the page features the 'INFORMATION TECHNOLOGY DIVISION' logo.

https://my.iium.edu.my/staff/kulliyah.php

Kulliyah Staff Portal

Course
Schedule for course
More info

Academic
More info

Print classlist alt.
Print list of student.
More info

Classlist in Excel
Export the list in Excel
More info

Result Entry
Enter result
More info

CAM Entry
Enter carry mark
More info

SIS Password C...
Change password for SIS
More info

Invigilator
Invigilator Slip
More info

Student Grad Au...
Student Graduation Audit/Study
More info

Academic
Google Scholar
Student Information System
Kulliyah

Login to IIUM Staff Portal and navigate to Academic > Kulliyah

Click “Print classlist alt.” to print your class list

Click Classlist in Excel” to download your class list in MS Excel format

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Going Abroad Self-Registration

"ITD, HOW DO I?" TIPS OF THE WEEK : GOING ABROAD SELF -REGISTRATION (IIUM EMAIL)



31 APPS
ADMINISTRATIVE / UNIVERSITY STRATEGIC

GOING ABROAD TO THESE COUNTRIES? FILL IN OUR IIUM "GOING ABROAD SELF-REGISTRATION" FORM SO THAT YOUR EMAIL CAN BE ACCESSED DURING YOUR STAY THERE.

ADMINISTRATIVE / UNIVERSITY STRATEGIC

- Alfresco - IDMS
- Asset Declaration
- Change Email Password
- EDMS
- Going Abroad Self-Registration
- HURIS

TURKEY
SOUTH AFRICA
RUSSIA
NIGERIA
INDIA

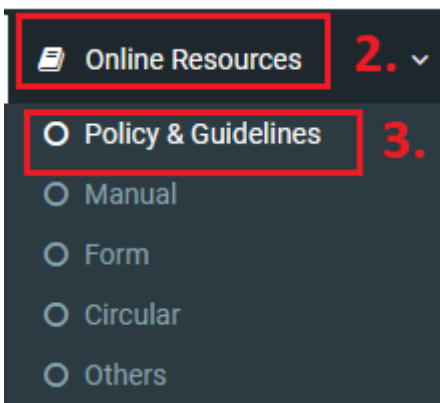
LOG IN TO IIUM STAFF PORTAL AND GO TO MYAPPS>ADMINISTRATIVE / UNIVERSITY STRATEGIC>GOING ABROAD SELF-REGISTRATION

"LEADING THE WAY"

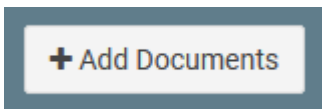
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Online Resources

1. Log in to the MyIIUM Staff Portal [<click here>](#).
2. From the left sidebar, click Online Resources.
3. Choose any resources you want to add. For example Policy Guidelines.



4. On the right top, click the button Add Documents.



5. Before adding the details of the document, please save the document on any platform such as [Google Drive](#), [One Drive](#), and others. Please make sure the document link is public.
6. Fill up the form. The URL refers to step number 5.
7. Click the button add document to save the details.

Add Document's

Title


URL

Description

Audience

Type

Owner

 Add Documents