

# How to Print Class List

## **“ITD, HOW DO I?” TIPS OF THE WEEK : HOW TO PRINT CLASS LIST FROM IIUM PORTAL**

The screenshot shows the IIUM Staff Portal interface. On the left is a dark sidebar menu with options like Home, Community, MSD, KCDIO, Academic, Google Scholar, Student Information System, Kulliyah, MyApps, ICT Service Desk, Online Resources, and Administrator. The main content area is titled 'Kulliyah Staff Portal' and contains several colored tiles: 'Course' (purple), 'Academic' (blue), 'Print classlist alt.' (green), 'Classlist in Excel' (green), 'Result Entry' (black), 'CAM Entry' (black), 'SIS Password C...' (orange), 'Invigilator' (green), and 'Student Grad Au...' (green). Red arrows point from the 'Academic' tile to the 'Print classlist alt.' tile and from the 'Classlist in Excel' tile to the 'CAM Entry' tile. On the right side, there are three blue callout boxes with white text: the top one says 'Login to IIUM Staff Portal and navigate to Academic > Kulliyah' with a dropdown menu showing 'Academic', 'Google Scholar', 'Student Information System', and 'Kulliyah'; the middle one says 'Click “Print classlist alt.” to print your class list' with a green arrow pointing to the 'Print classlist alt.' tile; the bottom one says 'Click Classlist in Excel” to download your class list in MS Excel format' with a green arrow pointing to the 'Classlist in Excel' tile. At the bottom right, the text 'INFORMATION TECHNOLOGY DIVISION' is displayed.

https://my.iium.edu.my/staff/kulliyah.php

Kulliyah Staff Portal

Course  
Schedule for course  
More info

Academic  
More info

Print classlist alt.  
Print list of student.  
More info

Classlist in Excel  
Export the list in Excel  
More info

Result Entry  
Enter result  
More info

CAM Entry  
Enter carry mark  
More info

SIS Password C...  
Change password for SIS  
More info

Invigilator  
Invigilator Slip  
More info

Student Grad Au...  
Student Graduation Audit/Study  
More info

INFORMATION TECHNOLOGY DIVISION

Login to IIUM Staff Portal and navigate to Academic > Kulliyah

Click “Print classlist alt.” to print your class list

Click Classlist in Excel” to download your class list in MS Excel format

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