Dashboard

Figure below shows the dashboard of the site. All the setting can be done here.

1. View all sites that have been created and managed by user.
2. View user site
3. View comment
4. Create new page. Post or others
5. View user profile
6. Site Menu to manage user site
7. To customize your site for example changed theme
8. User may write their first blog post
9. User may add an About page
10. User may view their site
11. User may manage site widget or menus
12. User may turn the comments on or off
13. View total number of post, pages and comment that have been created
14. View the site activity

Customize Your Site

Click button Customize Your Site

Click button Change

Choose and click the theme for your site

New Post

Create a new post by click button Posts – > Add New

Fill in the title and details of your post. Click button Add Media to insert an image in your post.

Click Uploads Files, if you want to insert a new image or click Media Library to get the image that are already in the site library

Add Media

Upload Files   Media Library

Drop files anywhere to upload

or

Select Files

Maximum upload file size: 1 MB.

Insert into post

Choose the image and click button Insert into post. You may click the link Edit Image for display setting in site.

The attachment display setting, you may set the alignment of the image, link or size.

Click the button publish to view the new post

The new post was publish in the site

Conference 1

Just another IIUM Conference Sites site

| | HOME | REGISTRATION | SPEAKERS | SESSIONS | TIME SLOTS | SPONSORS | ABOUT |

INTEGRITI DALAM DIRI, INTEGRITI DALAM KERJA

Published on :   Published by : FITRATUL NOVIDA BINTI DASRIZAL

HOME I 2018 I OCTOBER I 19 I INTEGRITI DALAM DIRI, INTEGRITI DALAM KERJA

Assalamu'alaikum wrt wbt,

Dear IIUM Community,

"INTEGRITI DALAM DIRI, INTEGRITI DALAM KERJA"

May you be in the best of circumstances by the grace of Allah Subhanahu Wata'ala.

In conjunction with the IIUM Integrity Week 2018, Office of the Legal Adviser has the pleasure to invite you to attend a programme with the following details:

New Page

Create a new page by click button Pages – > Add New

Fill in the title and details of your page. Click button Publish

Add New Page

Contact Us

Permalink: https://conference.iium.edu.my/conference01/contact-us/ [Edit]

Add Media | **Add Form** | Visual | Text

Paragraph ▼ | B | I | ≣ | ≣ | " | ≣ | ≣ | ≣ | 🔗 | ▦ | ⌨ | ⤢

Information Technology Division (ITD)
International Islamic University Malaysia
P.O. Box 10,
53100 Kuala Lumpur,
Malaysia
Tel : 603-6196 6666
Fax : 603-6196 4888
Email (@iium.edu.my) : servicedesk
Website: http://www.iium.edu.my/itd/

Publish

Save Draft | Preview

🔑 Status: **Draft** Edit

👁 Visibility: **Public** Edit

📅 Publish **immediately** Edit

Move to Trash | **Publish**

Page Attributes

Parent

(no parent) ▼

Order

0

Need help? Use the Help tab above the screen title.

Screen Options ▼ | Help ▼

The new page was publish in the site

ARCH

Information Technology Division (ITD)
International Islamic University Malaysia
P.O. Box 10,
53100 Kuala Lumpur,
Malaysia
Tel : 603-6196 6666
Fax : 603-6196 4888
Email (@iium.edu.my) : servicedesk
Website: http://www.iium.edu.my/itd/

Manage User

Click button Add New

Users | Add New

This theme recommends the following plugin: **One Click Demo Import**.
Begin installing plugin | Dismiss this notice

All (5) | Administrator (4) | Editor (1)   Search Users

Bulk Actions ▼ Apply   Change role to... ▼ Change   5 items

	ID	Username	Name	Email	Role	Posts
☐	3	adis	ADIS NABAWI BIN AZIZAN	adis@iium.edu.my	Administrator	0
☐	5	azhar	AZHAR BIN MAHMOOD	azhar@iium.edu.my	Editor	0
☐	1	confweb — Super Admin	—	webadmin@iium.edu.my	Administrator	1
☐	4	fitratul_novida	FITRATUL NOVIDA BINTI	fitratul_novida@iium.edu.m	Administrator	0

You may insert the existing user or add new user.

Add New User

This theme recommends the following plugin: **One Click Demo Import**.
Begin installing plugin | Dismiss this notice

Add Existing User

Enter the email address or username of an existing user on this network to invite them to this site. That person will be sent an email asking them to confirm the invite.

Email or Username

Role   Subscriber ▼

Skip Confirmation Email   ☐ Add the user without sending an email that requires their confirmation.

Add Existing User

You may change the role according to role below

Setting

Easy WP SMTP Settings

Fill up data belows and click button Save Changes

1. From Email Address
2. From Name
3. SMTP Host set to **smtp.gmail.com**
4. SMTP Port set to **465**
5. SMTP Authentication choose **Yes**
6. SMTP Username : your conference email
7. SMTP Password : your conference email password

Easy WP SMTP Settings

| Additional Settings | Test Email

Please visit the Easy WP SMTP plugin's documentation page to learn how to use this plugin.

SMTP Configuration Settings

You can request your hosting provider for the SMTP details of your site. Use the SMTP details provided by your hosting provider to configure the following settings.

From Email Address

webadmin@iium.edu.my

This email address will be used in the 'From' field.

From Name

ITD Webadmin

This text will be used in the 'FROM' field

☐ Force From Name Replacement

When enabled, the plugin will set the above From Name for each email. Disable it if you're using contact form plugins, it will prevent the plugin from replacing form submitter's name when contact email is sent.
If email's From Name is empty, the plugin will set the above value regardless.

Reply-To Email Address	
	Optional. This email address will be used in the 'Reply-To' field of the email. Leave it blank to use 'From' email as the reply-to value.
SMTP Host	smtp.gmail.com
	Your mail server
Type of Encryption	○ None ● SSL/TLS ○ STARTTLS
	For most servers SSL/TLS is the recommended option
SMTP Port	465
	The port to your mail server
SMTP Authentication	○ No ● Yes
	This options should always be checked 'Yes'
SMTP Username	webadmin@iium.edu.my
	The username to login to your mail server
SMTP Username	webadmin@iium.edu.my
	The username to login to your mail server
SMTP Password	••••••••••••••••
	The password to login to your mail server

Note: when you click "Save Changes", your actual password is stored in the database and then used to send emails. This field is replaced with a gag (#easywpsmtpgagpass#). This is done to prevent someone with the access to Settings page from seeing your password (using password fields unmasking programs, for example).

Save Changes

Easy WP SMTP Settings

| SMTP Settings | **Additional Settings** | Test Email |

Please visit the Easy WP SMTP plugin's documentation page to learn how to use this plugin.

Additional Settings (Optional)

Don't Replace "From" Field

Comma separated emails list. Example value: email1@domain.com, email2@domain.com

This option is useful when you are using several email aliases on your SMTP server. If you don't want your aliases to be replaced by the address specified in "From" field, enter them in this field.

Enable Domain Check

☐

This option is usually used by developers only. SMTP settings will be used only if the site is running on following domain(s):

Coma-separated domains list. Example: domain1.com, domain2.com

Encrypt Password

☑

When enabled, your SMTP password is stored in the database using AES-256 encryption.

Allow Insecure SSL Certificates

☑

Allows insecure and self-signed SSL certificates on SMTP server. It's highly recommended to keep this option disabled.

Enable Debug Log

☑

Check this box to enable mail debug log
View Log | Clear Log

Save Changes

Easy WP SMTP Settings

| SMTP Settings | Additional Settings | **Test Email** |

Please visit the <u>Easy WP SMTP</u> plugin's documentation page to learn how to use this plugin.

Test Email

You can use this section to send an email from your server using the above configured SMTP details to see if the email gets delivered.

Note: debug log for this test email will be automatically displayed right after you send it. Test email also ignores "Enable Domain Check" option.

To:

fitratul_novida@iium.ee

Enter the recipient's email address

Subject:

Test mail conference

Enter a subject for your message

Message:

Thank you for testing

Write your email message

Send Test Email

Test Email

Test email was successfully sent. No errors occured during the process.

<u>Show Debug Log</u>

You can use this section to send an email from your server using the above configured SMTP details to see if the email gets delivered.

Note: debug log for this test email will be automatically displayed right after you send it. Test email also ignores "Enable Domain Check" option.

Test mail conference   Inbox   x

ITD Webadmin <webadmin@iium.edu.my>   3:46 PM (7 minutes ago)
to me

Thank you for testing

Click here to Reply or Forward

Google Analytic

Google Analytics is a free web analytics tool offered by Google to help you analyze your website traffic. For example as shown in figure below, i-Ma'luum (Student Portal). We may see there are 19 Active Users used i-Ma'luum.
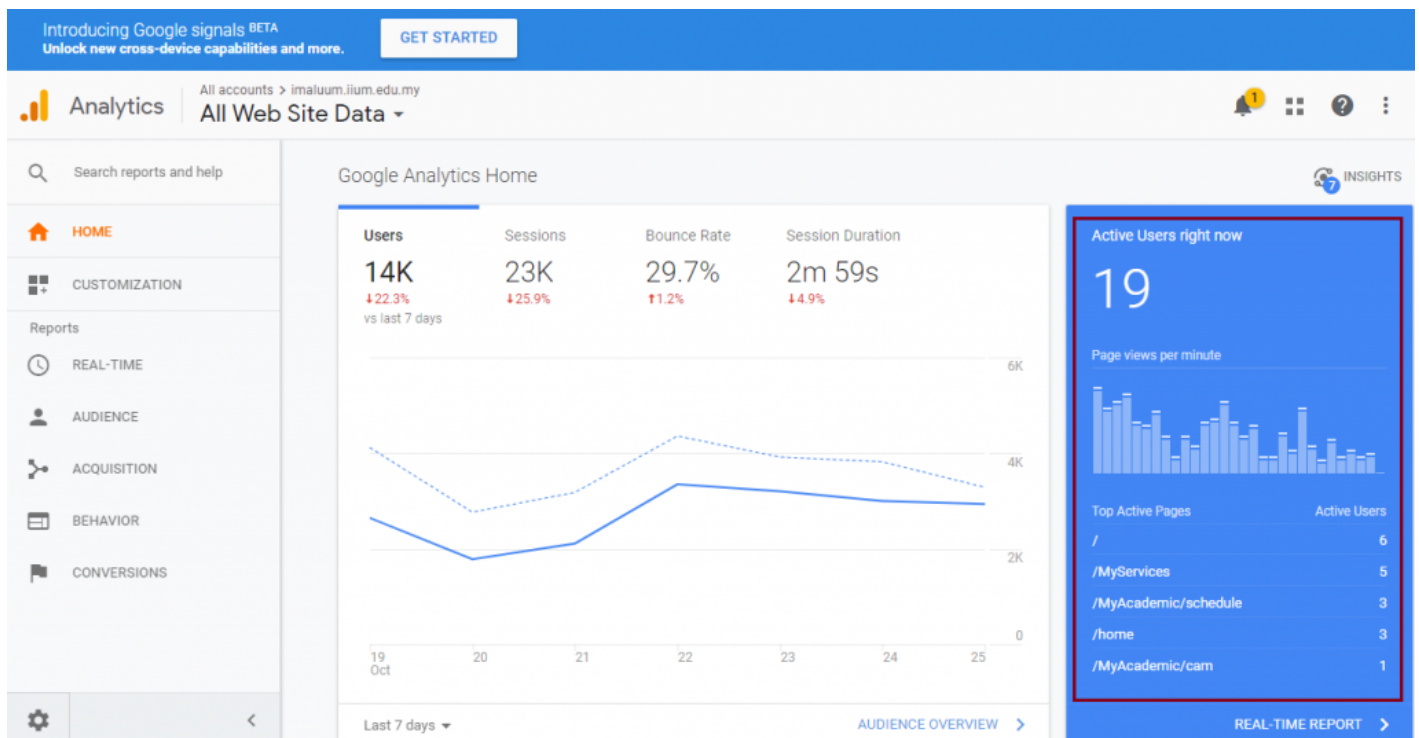
Got to browser and search Google Analytic or click this link

https://analytics.google.com/analytics/web/

Figure below is shown after you browse the Google Analytic. Click button Sign up.

Start analyzing your site's traffic in 3 steps

1 Sign up for Google Analytics

All we need is some basic info about what site you'd like to monitor.

2 Add tracking code

You'll get a tracking code to paste onto your pages so Google knows when your site is visited.

3 Learn about your audience

In a few hours you'll be able to start seeing data about your site.

Start using Google Analytics

Sign up

Sign up now, it's easy and free!

Still have questions? Help Center

Choose which one you will prefer to track either Website or Mobile app

Fill in detail of Account Name, Website Name and Website URL

Choose your Industry Category and Reporting Time Zone.

New Account

What would you like to track?

| Website | Mobile app |

Setting up your account

Account Name

Accounts can contain more than one tracking ID.

Conference

Setting up your property

Website Name

My Conference

Website URL

https:// ▼   conference.iium.edu.my/conference01/

Industry Category

Computers and Electronics ▼

Reporting Time Zone

Malaysia ▼   (GMT+08:00) Malaysia Time

Click button Get Tracking ID and copy the tracking ID provided by Google Analytic.

Data Sharing Settings (?)

Data you collect, process, and store using Google Analytics ("Google Analytics data") is secure and kept confidential. This data is used to maintain and protect the Google Analytics service, to perform system critical operations, and in rare exceptions for legal reasons as described in our privacy policy.

The data sharing options give you more control over sharing your Google Analytics data. Learn more.

☑ Google products & services   RECOMMENDED
Share Google Analytics data with Google to help improve Google's products and services. *If you disable this option, data can still flow to other Google products explicitly linked to your property. Visit the product linking section in each property to view or change your settings.* Show Example

☑ Benchmarking   RECOMMENDED
Contribute anonymous data to an aggregate data set to enable features like benchmarking and publications that can help you understand data trends. All identifiable information about your website is removed and combined with other anonymous data before it is shared with others. Show Example

☑ Technical support   RECOMMENDED
Let Google technical support representatives access your Google Analytics data and account when necessary to provide service and find solutions to technical issues.

☑ Account specialists   RECOMMENDED
Give Google marketing specialists and your Google sales specialists access to your Google Analytics data and account so they can find ways to improve your configuration and analysis, and share optimization tips with you. If you don't have dedicated sales specialists, give this access to authorized Google representatives.

Learn how Google Analytics safeguards your data .

Get Tracking ID   Cancel

Back to Conference site setting. (Settings -> Google Analytics)

GA Google Analytics v20180828

Overview

This plugin adds the GA Tracking Code to your site. Log in to your Google account to view your stats.

- How to Use
- Plugin Settings
- Plugin Homepage

If you like this plugin, please give it a 5-star rating »

How to Use

Plugin Settings

Paste your Google Analytic Tracking ID Here

GA Tracking ID	[ ]

Tracking Method

- ○ Universal Analytics / `analytics.js` (default)
- ● Global Site Tag / `gtag.js` (new method)
- ○ Legacy / `ga.js` (deprecated)

plugin/ga-google-analytics/review...

Tracking Code Location

- ● Include tracking code in page head (via `wp_head`)
- ○ Include tracking code in page footer (via `wp_footer`)

Tip: Google recommends including the tracking code in the page head, but including it in the footer can benefit page performance. If in doubt, go with the head option.

Custom Tracker Objects

Any code entered here will be added to `ga('create')` for Universal Analytics, or added to `gtag('config')` for Global Site Tag. Learn more about creating trackers.

Custom GA Code

Any code entered here will be added to the GA code snippet. This is useful for things like creating multiple trackers and Google Optimize. Can use `%%userid%%` to display the current user ID.

Custom Code

Here you may specify any markup to be displayed in the `<head>` section (or in the footer, depending on the "Code Location" setting, above).

Custom Code Location

- ☐ Display Custom Code *before* the GA tracking code. Leave unchecked to display *after* the tracking code.

Admin Area

- ☐ Enable GA in the WordPress Admin Area

Admin Users

- ☐ Disable tracking of Admin-level users

[Save Changes]

Click button Save Changes

Links you may refer:

1. https://www.siteground.com/tutorials/wordpress/customize-themes/
2. https://easywpguide.com/wordpress-manual/
3. https://www.hostinger.com/tutorials/wordpress/#gref