Approval Module

This is the module accessible only for staff that has been added into KULLIYAH group. The assignation process is done by the ADMIN
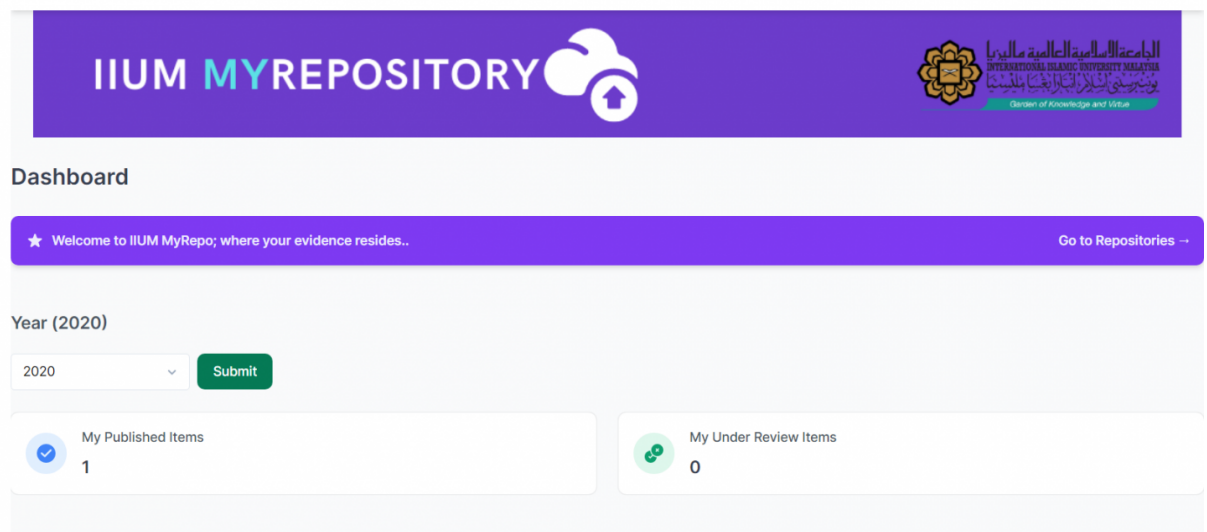
- Visit MyRepo
- Application Approval

Visit MyRepo

1. Go to link: **myrepo.iium.edu.my**
2. User will be able to Login using CAS: Username & password are like HURIS.

Click the image to be directed to MyRepo.

Application Approval

KULLIYAH/RMC/ODRRRI will be **notify via email.** For **KULLIYAH,** only application with the same **Kulliyah** will be notified

1. Click on **My Repository.**
2. Click on **MyRA.**
3. Click **Application Approval** to proceed.
4. Click **View** to see the details of the application
5. Click **Search** to search for specific application. Accepted search term are **staff name, staff number, application id and category**
6. After clicking **View,** Click **Approve** button to publish the application
7. Click **Reject** button to reject the application. Application is sent back to user. Comment field must be filled.
8. Click **View** to see the evidence.
9. Click **Cancel** or **Back to Application** to cancel the task

Dashboard

My Repository

Collection

Developing sensors for tumors and dengue fever
Under Review | Recognitions/Stewardships

Application ID:
664

Staff Name:
FATHUL ARIF KAMARUDIN

Staff No:
FT00021

Staff KCDIO:
INFORMATION TECHNOLOGY DIVISION

Title:
Developing sensors for tumors and dengue fever

Description:
Developing sensor

Conferring Body:
IIUM

Category:
International

Date Conferred:
2021-07-14

For Myra Purpose

Status:
Under Review

Comment:

Write a comment

[6] Approve   **[7]** Reject   **[9]** Cancel

LIST OF EVIDENCE

NO		EVIDENCE	
1	MYREPO-RECOGNITIONS/STEWARDSHIPS-KYSR6DCVQY-664	FATHUL ARIF KAMARUDIN	View **[8]**

Back to Application **[9]**