

# Approval Module



This is the module accessible only for staff that has been added into KULLIYAH group. The assignation process is done by the ADMIN

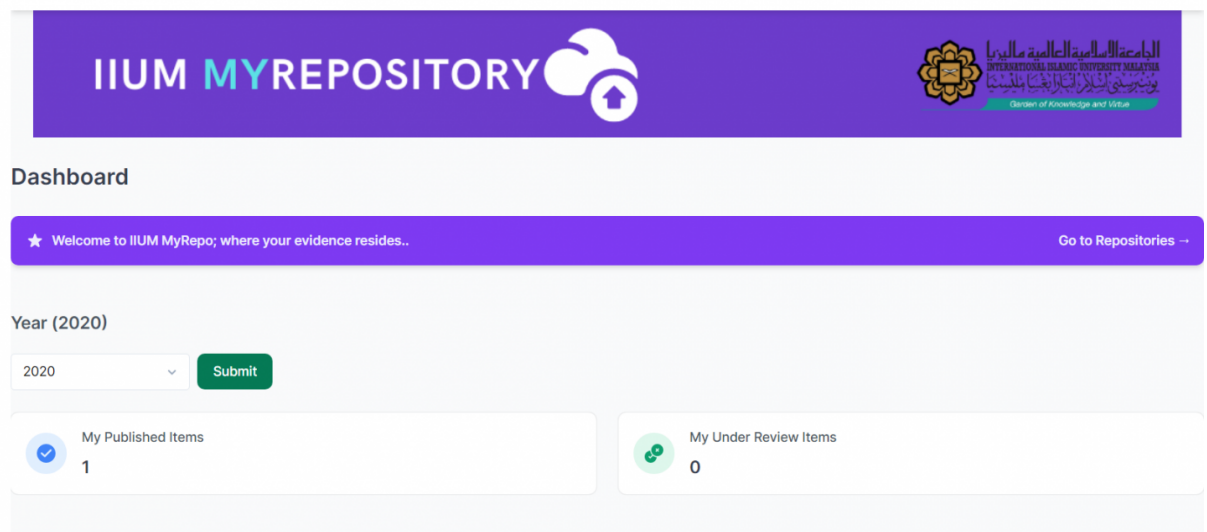
- Visit MyRepo
- Application Approval

# Visit MyRepo

1. Go to link: **myrepo.iium.edu.my**
2. User will be able to Login using CAS: Username & password are like HURIS.

## IIUM MyRepo

-  Dashboard
-  My Repository



The screenshot shows the IIUM MyRepository dashboard. At the top, there is a purple header bar with the text "IIUM MYREPOSITORY" and a logo. To the right of the header is the IIUM logo and the text "IIUM INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA" and "Garden of Knowledge and Virtue". Below the header, the word "Dashboard" is displayed. A purple banner contains the text "★ Welcome to IIUM MyRepo; where your evidence resides.." and a "Go to Repositories →" link. Below this, there is a section titled "Year (2020)" with a dropdown menu set to "2020" and a "Submit" button. At the bottom, there are two cards: "My Published Items" with a blue checkmark icon and the number "1", and "My Under Review Items" with a green icon and the number "0".

Click the image to be directed to MyRepo.

# Application Approval


**KULLIYAH/RMC/ODRRRI** will be **notify via email**. For **KULLIYAH**, only application with the same **Kulliyah** will be notified

1. Click on **My Repository**.
2. Click on **MyRA**.
3. Click **Application Approval** to proceed.
4. Click **View** to see the details of the application
5. Click **Search** to search for specific application. Accepted search term are **staff name, staff number, application id and category**
6. After clicking **View**, Click **Approve** button to publish the application
7. Click **Reject** button to reject the application. Application is sent back to user. Comment field must be filled.
8. Click **View** to see the evidence.
9. Click **Cancel** or **Back to Application** to cancel the task

## IIUM MyRepo

- Dashboard
- My Repository [1]
- MyRA [2]
  - Make Submission
  - My Application
  - Application Approval [3]
- Collection

IIUM MYREPOSITORY



الجامعة الإسلامية العالمية  
INTERNETIONAL ISLAMIC UNIVERSITY MALAYSIA  
Garden of Knowledge and Virtue

APPLICATIONS TO BE APPROVED

Search [5]

Refresh

Sort By

ID

Descending

Application

NO	ID	DETAILS
1	664	<div><div>Under Review</div><div>Recognitions/Stewardships</div><div>International</div></div> <div><div>FATHUL ARIF KAMARUDIN</div><div>Developing sensors for tumors and dengue fever</div><div>Developing sensor</div></div> <div><div>FT00021</div><div>Developing sensor</div></div>

View [4]

Developing sensors for tumors and dengue fever

Under Review | Recognitions/Stewardships

Staff Name:  
FATHUL ARIF KAMARUDIN

Staff KCDIO:  
INFORMATION TECHNOLOGY DIVISION

Description:  
Developing sensor

Category:  
International

For Myra Purpose

Application ID:  
664

Staff No:  
FT00021

Title:  
Developing sensors for tumors and dengue fever

Conferring Body:  
IIUM

Date Conferred:  
2021-07-14

Status:  
Under Review

Comment:

Write a comment

[6]

Approve

[7]

Reject

[9]

Cancel

LIST OF EVIDENCE

NO

EVIDENCE

1

MYREPO-  
RECOGNITIONS/STEWARDSHIPS-  
KYSR6DCVQY-664

FATHUL ARIF KAMARUDIN

View

[8]

Back to Application

[9]