

# My Application

1. Submitted item for review is displayed under **My Application** by clicking **My Repository->MyRa**
2. Staff can **Edit/ Submit /Delete** the application.
3. To **Edit**, click button **Edit**. The steps for editing and submitting is similar as mentioned in the Making the Submission manual page
4. To **Delete** the application, click **Bin Icon**.
5. To see the details of the application, click **View**.
6. Deleted application is thrashed. Click **Open Thrash** to **Restore** or **Permanent Delete** the item.
7. Click **Custom Sorting** to sort the application based on collection and status.
8. Click **Clear Input** to remove the sorting value.
9. Click **Search** to search the items. The search term accepts title, id and category

## IIUM MyRepo

- Dashboard
- My Repository
  - MyRA
  - Make Submission
  - My Application

[1]

Search [9]

MyRa Year

2020

Custom Sorting [7] Clear Input [8]

Sort By

ID

Descending

Application

NO	ID	DETAILS
1	663	<div><div>Draft</div><div>Memberships</div><div>Institutional</div></div> <div>FATHUL ARIF KAMARUDIN</div> <div>2020</div> <div>FT00021</div> <div>INFORMATION TECHNOLOGY DIVISION</div> <div>Institute of Electrical and Electronics Engineers</div> <div>Edit [3] [4]</div>
2	662	<div><div>Published</div><div>Awards</div><div>International</div></div> <div>FATHUL ARIF KAMARUDIN</div> <div>2020</div> <div>FT00021</div> <div>INFORMATION TECHNOLOGY DIVISION</div> <div>Durian skin biocomposite for take-out containers and 3D printing</div> <div>RMCG</div> <div>View [5]</div>

[6] Open Thrash

## Custom Sorting:

MyRa Year

2020

Custom Sorting [7]

Collection

Memberships

Status

Draft

Clear Input [8]

Sort By

ID Descending

Application

NO	ID	DETAILS		
1	663	Draft Memberships Institutional	FATHUL ARIF KAMARUDIN 2020 Edit	FT00021 Institute of Electrical and Electronics Engineers INFORMATION TECHNOLOGY DIVISION

## Search:

IIUM MYREPOSITORY

MY APPLICATION

MyRa Year

2020

Sort By

ID Descending

Search Collection Items By: ID, Title, or Category (National, International , etc)

[9]

Back to Application

NO	ID	DETAILS		
1	662	Published Awards View	FATHUL ARIF KAMARUDIN Durian skin biocomposite for take-out containers and 3D printing RMCg	FT00021 INFORMATION TECHNOLOGY DIVISION International

## Delete:

## MY APPLICATION

## Trash Applications

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NO	DETAILS			
1	<b>Deleted</b> Institute of Electrical and Electronics Engineers 2020	FATHUL ARIF KAMARUDIN Institutional	FT00021 [6] Memberships	<a href="#">Restore</a> <a href="#">Permanent Delete</a>

Revision #7

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