

Update Email Address

Students can update their email if it is incorrect or when using a new email.

1. **Login:** Go to <https://imaluum.iium.edu.my> and login to your account.
2. **Profile:** Click on your profile image to open the profile tab, then click on the blue "Profile" button.

The screenshot shows the i-ma'luum dashboard. On the left is a sidebar with navigation links: Home, My Academic, My Mahallah, My Services, Disciplinary, Co-Curriculum, and Forms. The main content area has a 'Dashboard' header. Below it is a 'Calendar' for November 2020, showing dates from 1 to 12. To the right of the calendar are 'Favourite Links' (Confirmation Slip, Exam Slip) and 'Announcements' (Information Technology Division, All Kulliyah). On the far right is a user profile for ADIS NABAWI BIN AZIZAN, PG | G1725543, with a 'Sign out' button. Below the profile is a message from MOHSIN MOSTOFA (1830699) dated Mon, 19 Oct 2020 at 3:23 AM, mentioning a Wellway mini fridge and a WhatsApp number.

3. **Update Email:** You will see the Profile page as shown below. Click the blue "Update Email" button.

Profile

The screenshot shows the user profile page for ADIS NABAWI BIN AZIZAN. The profile includes a profile picture, the name 'ADIS NABAWI BIN AZIZAN', the level 'Level 3', and the status 'G1725543 | ACTIVE'. The user is associated with the 'KULLIYAH OF INFORMATION & COMMUNICATION TECHNOLOGY'. A blue 'Update Email' button is visible, with a note below it: 'please refresh after updating email address'. Below the profile section are two tabs: 'Personal Information' and 'Vehicle Registration Information'. The 'Personal Information' tab is active, showing the name 'ADIS NABAWI BIN AZIZAN' and the country 'MALAYSIA'.

4. **Email Update Form:** A modal form title "Update Student Email" will appear.
 - a) Enter your new email address and click "Request Verification".

Update Student Email

Email Address

adisazizan@gmail.com

Verification code

Request verification

Update email

b) If you encounter issue as shown below, please ensure that you are connected to any IIUM network (Wired or Wi-Fi)

Update Student Personal Email

Only allow email updates using the IIUM Network

Update Email ↻

please refresh after updating email address

Personal Information

Vehicle Registration Information

5. **Verification:** You will receive a verification code in your email. Enter the code into the "Verification Code" field on the form.

Email Update Transaction verification Code ▶ Inbox x



IIUM Update Student Email <ssoadmin@iium.edu.my>
to me ▾

Your email update transaction verification code:
Student Id: G1725543
Verification Code XXXXXXXXXX
Expires: 06-11-2020 05:56 PM

Information Technology Division
International Islamic University Malaysia

6. **Complete Update:** Click the "Update Email" button. Once completed, refresh your browser to view the updated email address.
7. **All set:** Your email has been successfully updated.

