

# GOING ABROAD SELF-REGISTRATION (TO PREVENT IIUM E-MAIL BEING BLOCKED IN 5 COUNTRIES)

"ITD, HOW DO I?" TIPS OF THE WEEK : GOING ABROAD SELF-REGISTRATION (TO PREVENT IIUM E-MAIL BEING BLOCKED IN 5 COUNTRIES)

**1** Login to IIUM Staff Portal and go to "MyApps"

**2** Click "Going Abroad Self-Registration" under "ADMINISTRATIVE / UNIVERSITY STRATEGIC"

**3** Then, click "Add Visit"

**4** Finally, choose your destination country, fill in the Start & End date and click "Create". The registration will be completed, and you will be able to access your IIUM e-mail during your visit.

Information Technology Division

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